

# STAFF NOTICE

## MAGNET RECOGNITION PROGRAM®

### SITE VISIT

- Your organization has applied to the American Nurses Credentialing Center (ANCC) Magnet Recognition Program® for re-designation of the prestigious Magnet designation. This designation recognizes excellence in nursing services.
- You have an opportunity to participate in the evaluation process and are encouraged to do so. We will be coming to your hospital, **November 6, 7, 8 and 9, 2017**, for a site visit.
- Comments may e-mailed or mailed to the Magnet Program Office prior to the site visit. **All phone comments to the Magnet Program Office must be followed up in writing.** YOUR COMMENTS ARE CONFIDENTIAL AND NEVER SHARED WITH ANYONE IN YOUR ORGANIZATION. IF YOU CHOOSE, YOUR COMMENTS MAY BE ANONYMOUS, BUT MUST BE IN WRITING.
- There will also be time set aside to speak with the appraisers during the site visit. The time, date and location of a meeting room is currently being scheduled and will be provided prior to the site visit via MGH All-User email and intranet communications.
- YOUR COMMENTS MUST BE RECEIVED BY **OCTOBER 27, 2017**.  
PHONE: 866-588-3301 (TOLL FREE)  
  
E-MAIL: [MAGNET@ANA.ORG](mailto:MAGNET@ANA.ORG)  
  
WRITE: MAGNET RECOGNITION PROGRAM  
AMERICAN NURSES CREDENTIAL CENTER  
8515 GEORGIA AVENUE, SUITE 400  
SILVER SPRING, MD 20910-3492
- Your organization has submitted written documentation for the appraisal team to review. That information is available to you for review on the Excellence Every Day Portal at: <http://www.mghpcs.org/magnet/>.