STAFF NOTICE
MAGNET RECOGNITION PROGRAM®
SITE VISIT

- Your organization has applied to the American Nurses Credentialing Center (ANCC) Magnet Recognition Program® for re-designation of the prestigious Magnet designation. This designation recognizes excellence in nursing services.

- You have an opportunity to participate in the evaluation process and are encouraged to do so. We will be coming to your hospital, **November 6, 7, 8 and 9, 2017**, for a site visit.

- Comments may e-mailed or mailed to the Magnet Program Office prior to the site visit. **All phone comments to the Magnet Program Office must be followed up in writing.** Your comments are confidential and never shared with anyone in your organization. If you choose, your comments may be ANONYMOUS, but must be in writing.

- There will also be time set aside to speak with the appraisers during the site visit. The time, date and location of a meeting room is currently being scheduled and will be provided prior to the site visit via MGH All-User email and intranet communications.

- **YOUR COMMENTS MUST BE RECEIVED BY OCTOBER 27, 2017.**
  - PHONE: 866-588-3301 (TOLL FREE)
  - E-MAIL: MAGNET@ANA.ORG
  - WRITE: MAGNET RECOGNITION PROGRAM
    AMERICAN NURSES CREDENTIAL CENTER
    8515 GEORGIA AVENUE, SUITE 400
    SILVER SPRING, MD 20910-3492

- Your organization has submitted written documentation for the appraisal team to review. That information is available to you for review on the Excellence Every Day Portal at: [http://www.mghpcs.org/magnet/](http://www.mghpcs.org/magnet/).