CRC Communication to Study Teams

Now that we’re live with Epic (which has replaced CAS, LMR, POE, etc) Doctor’s Orders are required to be entered into the Epic system for CRC visits.

Orders **(INPATIENT AND OUTPATIENT)** that are required to be entered by the study team as electronic in Epic are:

1. **ALL medications** (Research Pharmacy (CTP) should be contacted directly to plan the medication build so that any investigational medications are ready for inclusion in the Doctor’s Orders/Order Sets)
2. **ALL labs** performed at MGH Core Lab

(Note: Any LabCorp labs will continue current workflow and will not be in Epic)

1. **ALL procedures** billable as a hospital service such as EKGs, Imaging, Anatomic Pathology Biopsies, etc. Of note, CRC DXA is NOT a hospital service.
2. **Point of Care Testing (POCT) EXCLUDING** Urine HCG. CRC staff will enter the orders for Urine HCG.

The application process for CRC studies remains the same – however now that orders are electronic, Doctor’s Orders will need to be built into Epic as Order Sets (inpatient visits only). It is the responsibility of the study team to contact Research Pharmacy (CTP) and work with the Research eCare teams to request this build. **We will continue to use paper Doctor’s Orders in conjunction with Epic until further notice.** Please remember to bring your Doctor’s orders to the CRC at least 2 business days before the visit, just as you always have.

Reminder –

1. Patients must be **enrolled** in research studies in Epic in order to prevent study related charges from routing to patient insurance.
2. **Research** **Associated orders** (linked to study) will route to your study fund. Please research associate MEDICATION AND IMAGING orders only.

Please DO NOT Research Associate any other orders, so that they route correctly to the CRC and not your study fund.

For CRC related questions, please contact Meaghan Rudolph at mrudolph2@partners.org and/or Sarah Luthern at sluthern@partners.org

For Epic related research questions, please contact the help desk at 857-238-3742 (EPIC) and open a ticket to be assigned to “Research – PEC”. This is the contact for requesting your inpatient order set builds.

For Pharmacy related questions, please contact MGHCTP@partners.org

For Research billing questions, please contact Pamela Richtmyer at prichtmyer@partners.org

**Frequently Asked Questions**

Q: How do I schedule a CRC visit?

 A: CRC appointments are scheduled as previously in the CRC Scheduler.

Q: How can I see CRC visits in Epic?

A: You will not see CRC visits until the patient is admitted or checked in.  All completed visits will show nursing notes, meds administered and vitals.

 Q:Do CRC visits need to be linked to the study?

 A: Study staff need to link the **patient** to the study (i.e. enroll in Epic).

CRC staff will link the visit to our specialty billing flag.

 Q: Do I need to review charges that are billable to the CRC and appear on my

 RBR as “related to another study”?

A: Yes, the charges that go to the CRC work queue may be viewable on the study staffs’ RBR (Research Billing Review report) – this relates the study to the CRC, as if we (the CRC) were another study.

 Study teams should leave these charges in the “related to another study” bucket

 and mark the RBR as reviewed

 Q: How do I place orders for CRC visits?

A: There are differences between ordering for inpatient and outpatient

* INPATIENT: Inpatient ordering is done by the PI/Provider via “order sets” in Epic (these were formerly the “POE Templates” used to place orders for inpatients).
* OUTPATIENT: Outpatient ordering can be done by coordinators.
* If coordinators are entering medication orders, they MUST be pended and routed to the PI/Provider’s In Basket for PI/Provider to sign off.
* Coordinators may order labs, imaging, POCT, etc which become actionable when placed to be co-signed by the PI/Provider at a later time. These orders will automatically be routed to the PI/Provider’s In Basket.

Q: Do patients in studies on the CRC need to be enrolled in Epic if there are no patient care charges that will appear on the RBR for the study?

 A: If this is a CRC visit, then it is patient care. All CRC patients need to be

 enrolled in Epic.

Q: Do patients need to be enrolled in Epic for studies done on the CRC if only study medication will be ordered?

A: Yes. All CRC pts need to be enrolled in Epic.