Entering Code Status Orders in Epic

A code status order must be entered into Epic for each study subject having research visits on the MGH TCRC or the BWH CCI research units.

For inpatients, the Provider will enter the code status order when writing admission orders.

For outpatients, the Study Coordinator can enter a code status. The two options are:
   A) Create an HOV for your subject, then enter the order (Refer to HOV Check In Tip Sheet)
   B) Enter the Code status Order after patient has arrived and been checked in for their scheduled visit.

   The code order will be active in Epic once the order is placed.

   The PI will receive an In-Basket Message to co-sign the order.

1)   Open the patient's chart in the correct visit encounter using **Patient Station**
2)   Open the **Orders** Activity found on the left-hand panel.
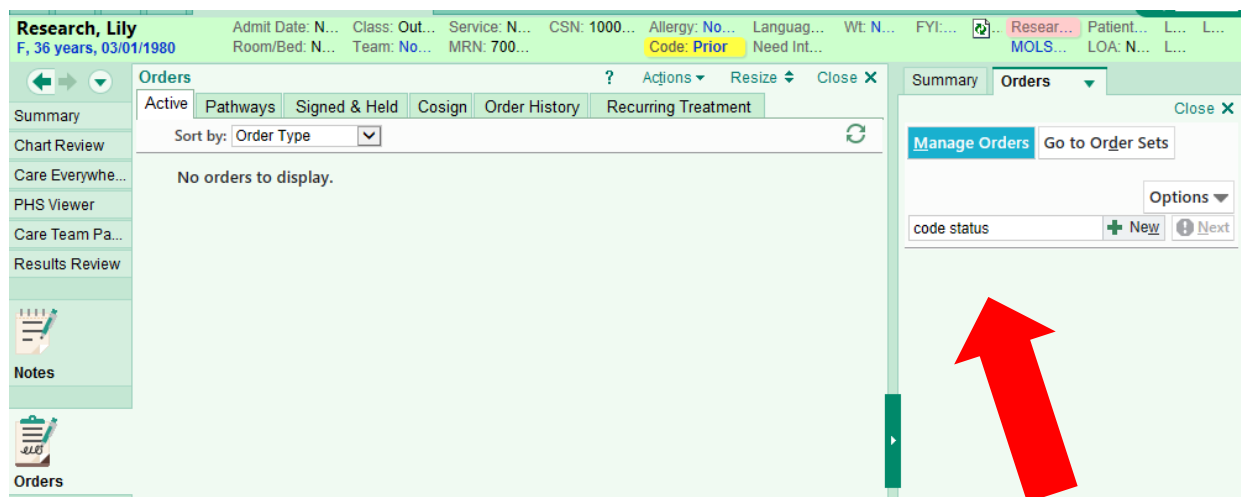
3.) On the right-hand side of the Orders Screen enter Code Status in the **Place New Order Field.**

4.) Select the correct code status order. Be sure **During Visit (Bed Icon)** is selected.

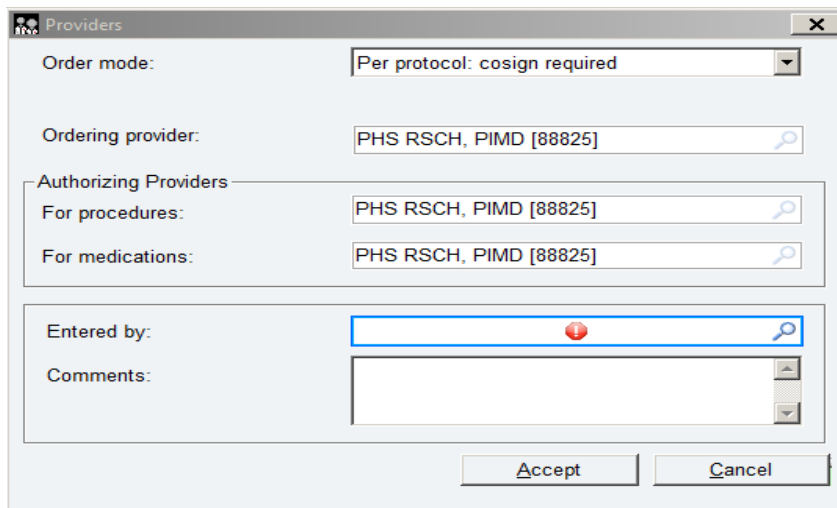5.) Fill out Code Status Confirmed With field, then Click **Accept**
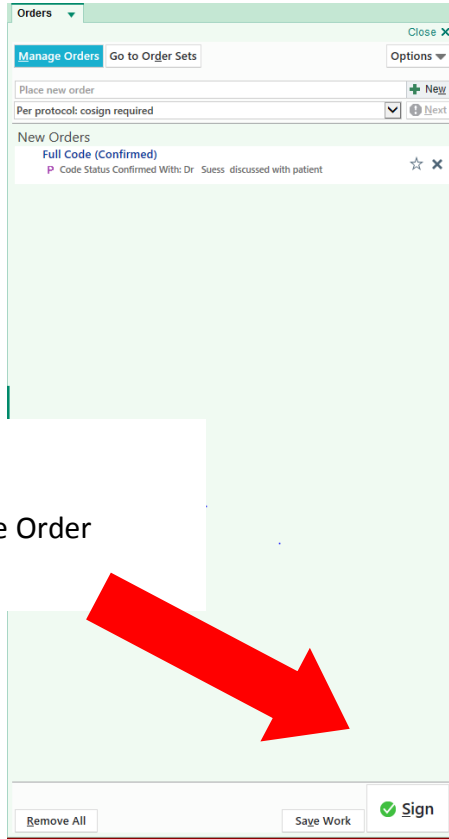
6.) Sign the Order

7.) Per protocol: Cosign required should default as the Order Mode

8) Enter the PI's name for Ordering Provider.

9.) Search for and select **Order Mode Support Staff** in the Entered by Field

10.) Click Accept

11.)   Refresh your screen. The Code Order will appear in the yellow bubble on the patient header.