

## Entering Code Status Orders in Epic

A code status order must be entered into Epic for each study subject having research visits on the MGH TCRC or the BWH CCI research units.

For inpatients, the Provider will enter the code status order when writing admission orders.

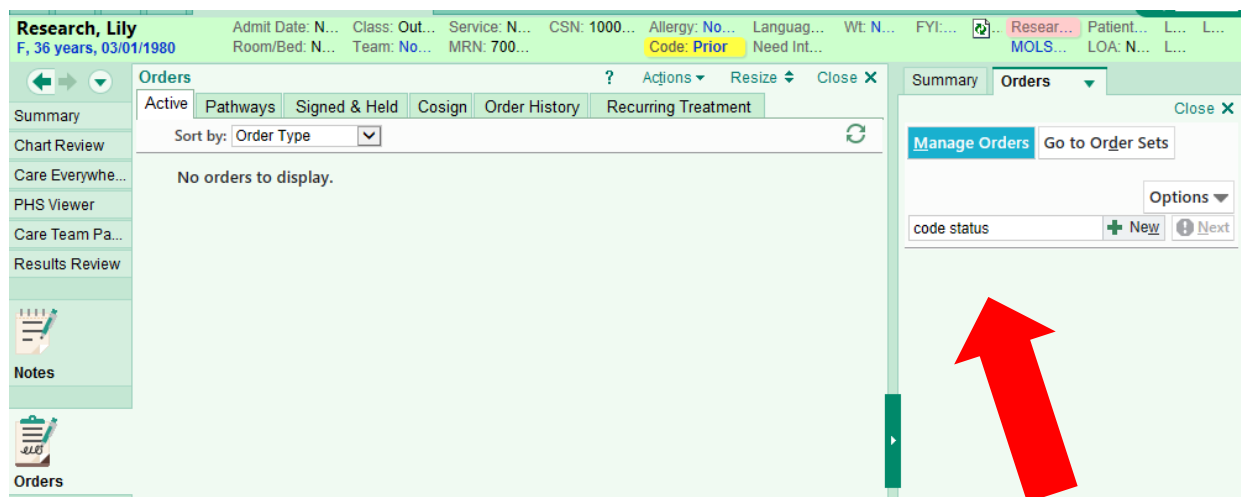
For outpatients, the Study Coordinator can enter a code status. The two options are:

- A) Create an HOV for your subject, then enter the order (Refer to HOV Check In Tip Sheet)
- B) Enter the Code status Order after patient has arrived and been checked in for their scheduled visit.

The code order will be active in Epic once the order is placed.

The PI will receive an In-Basket Message to co-sign the order.

- 1) Open the patient's chart in the correct visit encounter using **Patient Station**
- 2) Open the **Orders** Activity found on the left-hand panel.



- 3.) On the right-hand side of the Orders Screen enter Code Status in the **Place New Order Field**.

Name	Dose	Frequenc	Type	Code	Resulting Agencies	Pref List	Code Type
DNR OK to Intubate (CODE)			Code Status:	COD3		AMB FAM PROC	Custom
DNR OK to Intubate (CODE)			Code Status:	COD3		IP NURSING OF	Custom
DNR/DNI (No CPR/No Intubation) (CODE)			Code Status:	COD1		IP NURSING OF	Custom
DNR/DNI+LLST (CODE)			Code Status:	COD6		IP NURSING OF	CPT®
DNR/DNI+LLST Comfort Measures (CODI			Code Status:	COD5		IP NURSING OF	Custom
Full Code (Confirmed) (CODE)			Code Status:	COD4		IP NURSING OF	
Full Code (Presumed) (CODE)			Code Status:	COD2		IP NURSING OF	Custom
Full Code Except Do Not Intubate (CODE)			Code Status:	COD7		IP NURSING OF	

4.) Select the correct code status order. Be sure **During Visit (Bed Icon)** is selected.

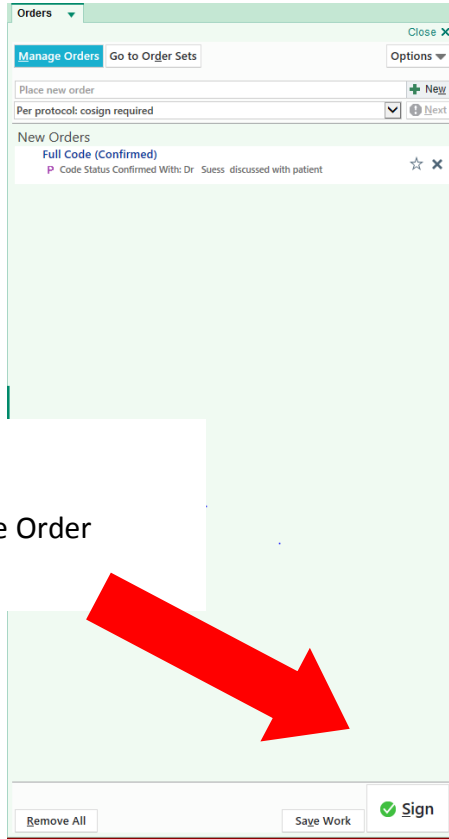
5.) Fill out Code Status Confirmed With field, then Click **Accept**

Full Code (Confirmed)  Accept  Cancel

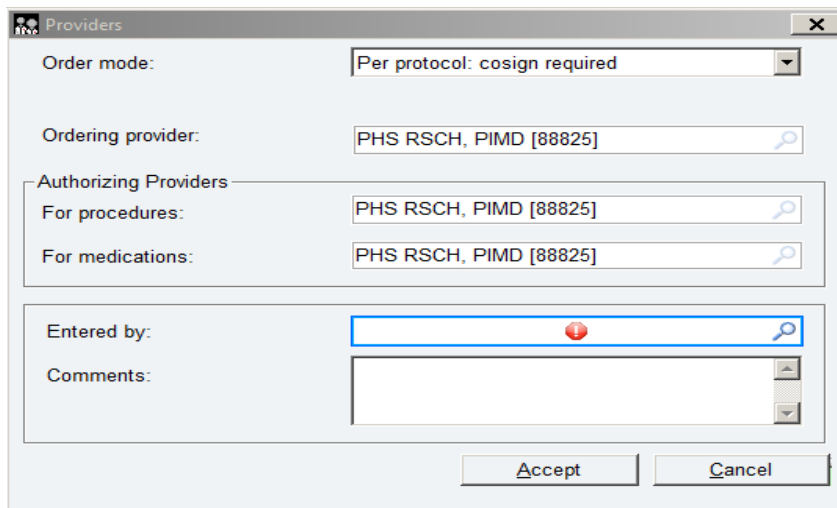
Code Status Confirmed With:

Process Inst.: Additional details and conversations regarding code status should be documented in a Family Meeting / Advance Care Plan note which will automatically integrate into the Advance Care Plan Module.

Next Required  Link Order  Accept  Cancel



7.) Per protocol: Cosign required should default as the Order Mode



8) Enter the PI's name for Ordering Provider.

9.) Search for and select **Order Mode Support Staff** in the Entered by Field

The screenshot shows a 'Providers' dialog box with the following fields and values:

- Order mode: Per protocol: cosign required
- Ordering provider: PHS RSCH, PIMD [88825]
- Authorizing Providers section:
  - For procedures: PHS RSCH, PIMD [88825]
  - For medications: PHS RSCH, PIMD [88825]
- Entered by: ORDER MODE, SUPPORT STAFF [999400] (highlighted with a red oval)
- Comments: (empty)

Buttons: Accept, Cancel

10.) Click Accept

11.) Refresh your screen. The Code Order will appear in the yellow bubble on the patient header.