

Admission Orders for Research

1. Go to Patient Lists
2. Highlight your patient and click **Orders**

The screenshot shows the Epic Patient Lists interface. The 'Orders' button is highlighted with a red box. The patient list shows 'Shanks, Dennis (68yrs M)' and 'Shattuck, Gerald A (67yrs M)'. The interface includes a navigation bar with 'Patient Lookup', 'In Basket', 'My Reports', 'Personalize', 'View Schedule', and 'Remind Me'. The 'Patient Lists' section has 'Edit List', 'Rounding Report', 'Write Handout', 'Orders', 'Sign In', 'Sign Out', and 'Sign In Others' options. The 'My Lists' section shows 'Shehzad's list' and 'Shared Patient Lists'. The 'Available Lists' section shows 'Recent Searches', 'System Lists', and 'Recently Discharged'. The patient list table has columns for Unit, Bed, Patient Name / Age / Sex, MRN, Respond Clinician, Atter Prov, Prob, New Rslt, Cosi Note, Cosi Ord, Pend Note, Pend Note Users, Expi Ord, Sec Sign, My Profes Charge, Real Risk Total Scor, and Serv. The 'Orders' button is highlighted with a red box.

3. When you click **Orders** you are presented with the patient Visit list. Select the Preadmission.

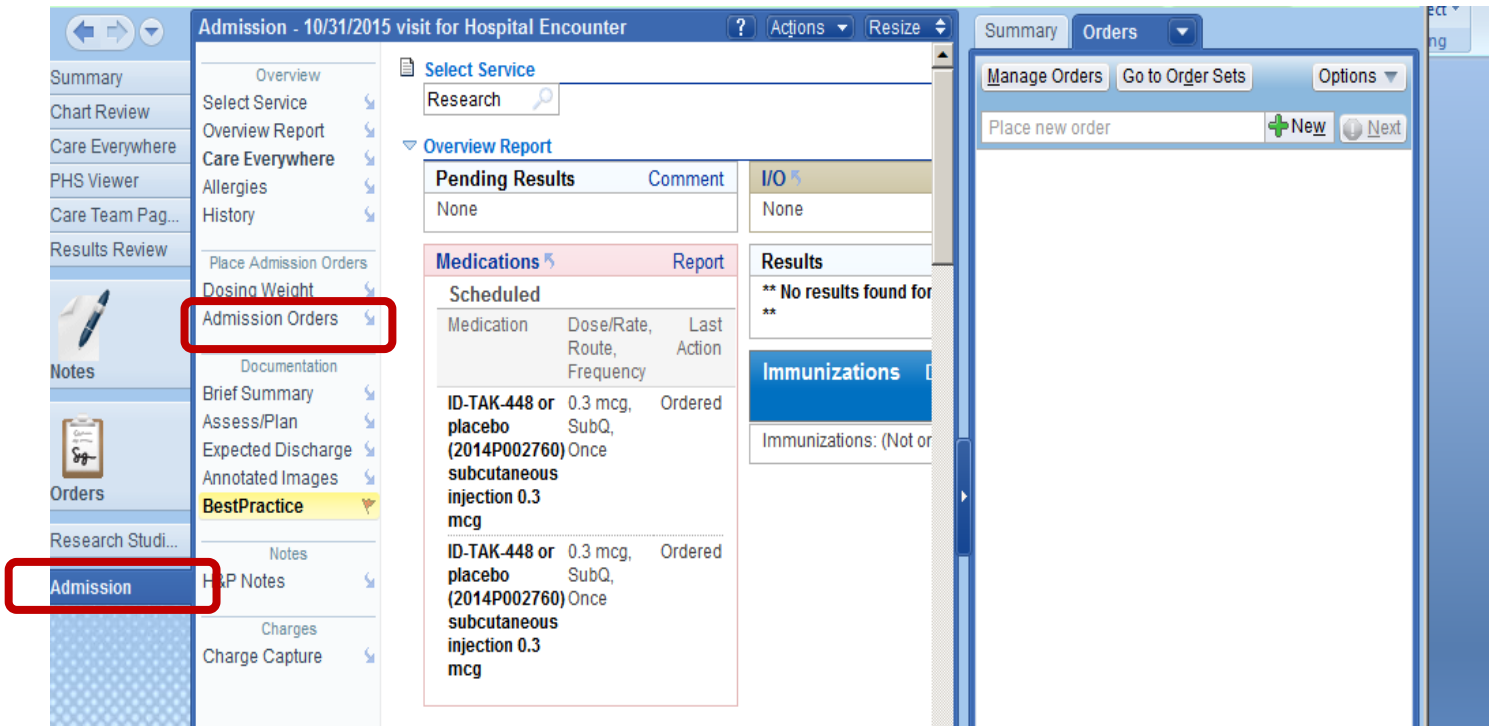
The screenshot shows the Epic patient visit list for Shanks, Dennis. The 'Preadmission' record is highlighted. The table shows encounter information including Date, Type, Status, Adm.Date, Unit, Service, Attending Provider, and Discharge Date. The 'Preadmission' record is highlighted in blue. The interface includes a navigation bar with 'Patient Lookup', 'In Basket', 'My Reports', 'Personalize', 'View Schedule', and 'Remind Me'. The 'Patient Lists' section has 'Edit List', 'Rounding Report', 'Write Handout', 'Orders', 'Sign In', 'Sign Out', and 'Sign In Others' options. The 'My Lists' section shows 'Shehzad's list' and 'Shared Patient Lists'. The 'Available Lists' section shows 'Recent Searches', 'System Lists', and 'Recently Discharged'. The patient list table has columns for Unit, Bed, Patient Name / Age / Sex, MRN, Respond Clinician, Atter Prov, Prob, New Rslt, Cosi Note, Cosi Ord, Pend Note, Pend Note Users, Expi Ord, Sec Sign, My Profes Charge, Real Risk Total Scor, and Serv. The 'Orders' button is highlighted with a red box.

Date	Type	Status	Adm.Date	Unit	Service	Attending Provider	Discharge Date
11/17/15	Preadmission	Pend		BWH CCI TOWER 9A	Medicine	Shehzad S Basaria, MD	
10/16/15	Hospital Out...	Comp	10/18/15	BWH CCI TOWER 9A			10/18/15
10/14/15	Discharged	Conf	10/15/15	BWH CCI TOWER 9A	Medicine		10/17/15

4. You may be presented with a Flu reminder (It is Seasonal). Click and select "Not Primary Team" to proceed.

The screenshot shows the Epic Orders interface. The 'BestPractice Advisory' window is open, displaying a yellow warning message: 'Patient is due for seasonal influenza vaccine.' The 'Acknowledge reason' dropdown is set to 'Not the primary team'. The 'Add to unsigned orders' checkbox is checked, and the text 'influenza quadrivalent (PF) vaccine IM injection' is visible. The 'Accept' and 'Cancel' buttons are at the bottom of the window. The 'Orders' window in the background shows 'No orders to display' and 'Sort by: Order Type'.

5. Click **Admission** button, then click **Admission Orders**.



6. See screen to progress through Admission process (Steps 1 through 5)

- 1. There are usually no Current Orders/Blank screen
- 2. Review Home meds: Meds display for review (if they are in the Partners system)
 - o If Home meds outside of Partners, you are able to add them in:
 - o
- 3. Reconcile Home meds: Order what the patient will continue to take in house.
- 4. New Orders: Add the Research protocol **Order Set** – TAK448 and fill in any fields required
- 5. Review and Sign finalizes the Admission.

