




COVID-19 SURGE CLINIC / RIC Testing Sites Novel Coronavirus (COVID-19) Testing Kit For use **ONLY** in the COVID-19 Surge or RIC Clinics

Patients will be referred to the clinic after determination to meet testing criteria. If the clinic identifies a patient they are unsure meets criteria, consultation and approval from the Biothreats Attending is required. COVID-19 Surge Clinic Testing Kits will be made available at the testing location.

Testing for COVID-19 must be collected using the contents of this kit. DO NOT USE ANY OTHER SUPPLIES FOR TESTING FOR THIS PURPOSE. The specimen MUST be returned to the Microbiology lab in the COVID-19 testing kit bag to ensure the specimen is triaged appropriately for testing. All other laboratory testing will proceed using standard testing supplies.

Follow these instructions.

1. Specimen collection and decontamination guidance for clinical staff should be reviewed by clinical staff prior to beginning collection. Ensure that you have patient labels in the room. Watch this [video](#), demonstrating proper specimen collection technique.
2. Order should be entered using the **Order Panel – MGH AMB URG RESP “COVID-19 RT PCR”** in EPIC.
ONLY use this ORDER PANEL - DO NOT SEARCH EPIC tests.
 - Specimen source is defaulted as “Nasopharyngeal swab (NP)”
 - The patient’s **Symptoms** and the **Risk Factors** are **required** to be filled out in the order.
 - DO NOT change any of the other order defaults (e.g. status, class, etc)
 - Sunquest lab label will print with the code RCVD19.
 - It is critically important to label each specimen container label with the specimen type (NP).
3. Transport specimen to the Microbiology lab in the COVID-19 testing kit bag.

Collection Kit	Sample	Collection device	Instructions	Notes
	NP swab		Insert flocked swab into the nostril parallel to the palate. Leave the swab in place for a few seconds to absorb secretions. Swab both nasopharyngeal areas with the same swab. Insert swab into the 3 mL UTM tube and break swab off at the scored mark.	Label 3ml UTM tube with Sunquest lab label and hand write specimen type (NP) on the specimen container label.
	NOTE: Depending on the inventory of flocked swabs; kits may have a green capped flocked swab and a 3 mL UTM. 	NOTE: <i>If using the green capped flocked swab, after collection insert swab into the 3 mL UTM tube and break the swab off at the scored mark.</i> Discard the green cap and plastic tube.		