Dear Upcoming PT Intern or Resident:

Welcome to MGH Physical and Occupational Therapy Services! We know that your experience will be challenging and rewarding! This letter will provide direction around what you need to do prior to the start of your clinical experience.

Please review and/or complete the following forms that are included in the Education and Training Website:

Included under ALL students:

- Facts about MGH Clinical Education Programs
- MGH PT & OT Clinical Education Policy
- MGH Dress Code
- Directions to MGH Sites
- MGH Main Campus Map

Included under Interns & Residents:

- Health Professions Learning Style Questionnaire*
- Learning Styles Questionnaire*
- Student Information Sheet*
- Performance Expectations (choose the one specific to the level of your clinical experience)
- Week in Review Form (if your school requires a specific one, speak to the Education Coordinator)
- Student Evaluation of Clinical Experience (to be completed at conclusion of the experience)

*Please return these forms to Emily Smith-Sturr via email no later than two weeks before your start date: Esmith-sturr@partners.org

As Education Coordinator, my role is to train and develop clinical instructors/mentors and to ensure that student orientation and learning experiences are appropriate to achieve the outlined competencies. I will meet with you during your first week, and then periodically across the residency year. Additionally, I am available during your MGH educational experience, should you wish to discuss anything about your clinical experience.

Your will be attending general hospital orientation during the first day and a half of your MGH experience. The first two days are organized as follows:
**Day one:** Report to MGH Training and Development, located at 125 Nashua Street, Boston at 8:00 am. MGH Training and Development is in the old Spaulding Rehab Building. When you arrive ask for directions in the lobby to MGH New Employee Orientation.

**Day two:** Return to MGH Training and Development for the first half of the day. At 1:00 pm, please come to the PT Department on main campus, located in the Ambulatory Care Center Room 128 at 1:00 pm. Ask the receptionist to page Heather Kelly when you arrive. Heather will provide you with the department administrative orientation during the afternoon.

**Day three:** Report at your scheduled time to your CI/mentor on your assigned service/location.

PT Inpatient: ACC Room 128

PT Outpatient:
- Main Campus ACC Room 128
- Revere: 3rd floor of the Revere Health Care Center
- Waltham: 3rd floor of Mass General West
- Chelsea: 3rd floor of the Chelsea Health Care Center

In the meantime, if you have any other questions do not hesitate to contact me.

Sincerely,

Emily

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