



# MASSACHUSETTS GENERAL HOSPITAL

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55 Fruit Street  
Boston, Massachusetts 02114-2696

**To:** All Employees and Non-Employees

**From:** Jeff Davis  
Sr. Vice President, Human Resources

**Date:** April 1, 2015

**Re:** Drug-Free Workplace

The Drug-Free Workplace Act of 1988 requires federal grant and contract awardees to certify that they will provide drug-free workplaces for their employees.

## **THE LAW**

It is unlawful and against Hospital policy for any employee to engage in the unlawful manufacturing, distribution, dispensation, possession, or use of a controlled substance while on Hospital premises or on Hospital Business.

As a condition of employment, each employee must abide by the law and notify the hospital of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such a conviction.

Any employee found to be engaged in any of the above listed activities will be subject to corrective action, up to and including discharge from the Hospital.

It is the desire of the Hospital administration to ensure a drug-free workplace for our employees. If you need assistance with a controlled substance problem, you may contact, in strict confidence, Andrew Gottlieb, FNP-BC, Occupational Health Services (617-724-3905).

I acknowledge that I have read the above Drug-Free Workplace statement

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Signature

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Date